



Merrick Art Gallery

The Merrick is Available for Events!



Venue Rental Agreement: Effective January 1st, 2024

****Prices subject to change****

THERE IS ABSOLUTELY NO SMOKING ON THE GALLERY GROUNDS.

Main Gallery(Wedding Ceremony Only) - 2 hour time limit

- ✿ Main Gallery rental cost is \$400.
- ✿ Guest limit is 100 guests.
- ✿ Chair set up is included.

Edwardian Room

- ✿ Edwardian Room rental cost is \$800.00. (ABSOLUTELY NO OUTDOOR USE)
- ✿ Guest limit is 80 guests.

Orientation Room

- ✿ Orientation Room rental cost is \$500.00.
- ✿ Guest Limit is 40 guests.

Victorian Garden & Pavillion

- ✿ Victorian Garden rental cost is \$800.00. (Tables, chairs and tent not included in fee.) **Patio furniture MUST remain on the patio.**

Victorian Garden, Edwardian Room & Pavillion

- ✿ Cost to rent all three is \$1,500.00. This does not include tents, tables or chairs!

TV Rental

- ✿ Tv Rental cost is \$100.

All events MUST be held in the space that was rented only. Additional fees will be charge if other areas are used.

director@merrickartgallery.org | 724.846.1130

1100 5th Ave New Brighton, PA 15066

P.O. Box 312



Merrick Art Gallery

All balances are due two (2) weeks prior to the event date or the event may be considered canceled. _____ **Client Initials**

All events must take place between 11:00AM to 11:00PM on the day of the event. Events are limited to 6 hours, this **INCLUDES** decorating & cleanup. _____ **Client Initials**

If additional hours are needed, there will be a \$50.00 per hour fee with a 2 hour limit on a day the gallery is closed. _____ **Client Initials**

Patio furniture is **NOT** permitted to be moved. Patio furniture is **NEVER** allowed in the lawn area. _____ **Client Initials**

All caterers must be licensed by the state of Pennsylvania. **(Children are NOT permitted in the galleries without a supervising adult.)** _____ **Client Initials**

These arrangements **MUST** be approved by the director prior to the event. _____ **Client Initials**

No lit flame of any kind or glitter is permitted inside for rentals this includes NO SMOKING. Sterno cans are permitted only with chafing dishes containing a water baths. _____ **Client Initials**

The refundable deposit of \$300.00 to guard against damages & improper clean up is NOT included in the above prices. Refundable deposits are at the discretion of the director & are usually refunded 10 days after the event. A 3% charge will be added to any card payment. _____ **Client Initials**

"I have read & agreed to the fees & conditions for entering into a rental agreement with the Merrick Art Gallery."

Client/Host Signature: _____

Date: _____

Director Signature: _____

Date: _____



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